

ACCOUNTING MANAGER

ROLE

Responsibilities include, but are not limited to: supervision of revenue, payment and payroll processing, fixed assets, account reconciliations, management of monthly close process, maintaining the chart of accounts, preparation of financial reports, assistance with projects as well as facilitating periodic audits.

Location: La Tourangelle Corporate Office, Berkeley, CA

RESPONSIBILITIES

- Manage accounts receivable and payable processes, establishing effective and efficient controls, application of accounting principles to transactions, to ensure conformance with applicable policies, laws and GAAP.
- Manage payroll processes, including correct preparation, timely submission to payroll service and maintenance of employee benefits in accordance with policy.
- Manage monthly close process including account reconciliations, accrual schedules and general journal entries.
- Manage financial reporting requirements, including weekly bank reporting.
- Manage periodic audits of financial information.
- Work closely with the CFO in supporting management reporting needs.
- Performs ad hoc product/plant cost analysis to support the operations.
- Works with the finance department to implement and apply cost accounting policies and procedures as they are created.
- Assumes additional responsibilities as assigned (brokers commissions, customers deductions analysis, etc ...)

REQUIREMENTS

- 5+ years work experience in senior level accounting position
- B.A. in Accounting, finance, business or related field, required
- SAP Business One or similar ERP accounting system experience a plus

ABOUT LA TOURANGELLE

La Tourangelle (la-tour-an-gel) is a family producer of high quality, delicious artisan oils and salad dressings that inspire people to cook, create and unleash their inner chef. Steeped in the oil making tradition of France's Loire Valley, La Tourangelle's purpose is artisanship and pursuit of exceptional taste with uncompromising nutritional benefits to improve the health, flavor and lives of our customers and our families. Our products are sold in over 20,000 stores in the US and Canada and include retailers such as Whole Foods Markets, Amazon.com, Albertsons/Safeway, and Kroger.

BEHAVIORS WE VALUE

- Take initiative
- Take ownership
- Be results-driven
- Be curious
- Stretch your limits
- Be collaborative
- Make decisions based on facts
- Show respect for all
- Face challenges with optimism
- Bring your authentic self

JOINING THE TEAM

We are a team of explorers and builders who stand behind the authenticity and quality of our craft. We welcome applications from individuals who share our drive for bringing the best and most nutritious natural food products to the world by pairing innovation with artisan excellence. Opportunities for growth within our organization are abundant, and we offer medical benefits, HSA, life insurance, and 401K.